

## Registration codes B and D

The Education Welfare Team receives numerous enquiries from schools concerning the use of the B and D codes.

These codes are not interchangeable and should be used as follows.

The **D code** is used for all arrangements where students attend another school, academy, or PRU, eg for

- 6<sup>th</sup>-day provision
- Managed move
- PRU respite
- Hospital education and Outreach provision
- Travellers whose parents are engaged in seasonal trades
- Other special arrangements

The **B code** is for all placements in FE colleges or training providers

Thus, the B code is used for colleges and facilities that are not primarily for school-aged children and the D code relates to arrangements between DfE-registered schools and academies from KS 1 to KS 4.

The B code must not be used for

- Absentees where work is sent home or made available online
- Alternatives provided by parents (flexi-schooling), including online learning
- Therapies or coaching
- School refusers or relationship difficulties between schools and families.

**Deliberate abuse of registration codes is illegal.**

### Responsibility

Where the child is dual-rolled (D), each school deals with its share of the attendance.

The attendance of children missing college or training courses is the responsibility of **the school**.

### Statistics and reporting

The B code contributes to a child's overall attendance as a present mark.

The D code is statistically neutral so that each school contributes to the child's overall record.

These registration codes are part of a set of codes used for **Approved Educational Activity** and as such are never to be used to interpret absenteeism. Children who are absent from a planned educational activity must be recorded as absent.