

To Headteachers of all schools

contact:

tel:

e-mail:

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date:

our reference:

Des Georgiou

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DG MLAs Barnet 2020-21

Dear Colleague

SUPPORTING PROFESSIONAL DEVELOPMENT OF THE SCHOOL WORKFORCE

Modern Language Assistants (MLAs) Barnet 2020-21

Action: Friday 27th March

We are writing to ask you to let us have your requirements concerning Modern Language Assistants (MLAs) for the next academic year.

In a recent survey regarding the benefits of hosting a language assistant, Heads of Modern Languages reported improved exam results, higher standards in underperforming students, and greater levels of motivation in talented students. More than 90% would recommend the programme to others.

For primaries, now that the teaching of a foreign language has become compulsory, the provision of a modern language assistant is a timely resource.

We would be grateful if you could ask your Head of MFL to let us know:

- Whether you intend to employ MLAs this year
- Which languages you wish to support
- Whether you want full time assistants or wish to share
- Whether you have any other special requests or requirements.
- Which year groups the MLA will be working with
- Whether any of your existing French MLAs are intending to stay for a second year (**as rules have changed we are only able to support French MLAs returning for a second year**).

The pay rate for 2020-2021 is not yet known, but to give you some guidance, the pay rate for 2019-2020 is £1086 per month. This includes Outer London Allowance and is based on a minimum 12 hour contract for eight months from **1st October to 31st May (35 weeks)**. An additional charge for obtaining this service through Connect will be made – please see the attached SLA which sets out clearly the total hourly cost and responsibilities of each partner in this scheme.

I would be grateful if you would let us have your requests by Friday 27th March otherwise we may not be able to guarantee a MLA for you. Would you also please indicate on the form if there are any school(s) you wish to share with (maximum number of schools that can share an assistant is three).

All participating schools will also need to complete the relevant section in the Traded Services Handbook where details of charges made to schools for this service are listed.

Please do not hesitate to contact us if you have any queries.

We look forward to hearing from you.

Yours sincerely



Neil Marlow
Assistant Director – Traded Services
and Head of School Improvement



Des Georgiou
CONNECT and MLA Programme Facilitator

Enc: MLA request form
 CONNECT Service Level Agreement (SLA)
 CONNECT membership information

MODERN LANGUAGE ASSISTANTS (MLAs) 2020-2021

Name of school:

Headteacher:

Teacher with responsibility for MLAs:

Contact email address:

Yes we are intending to / no we are not intending to employ MLAs in 2020-2021
(Please delete as appropriate)

The languages that are supported by MLAs are: French, German, Spanish and Italian

We wish to have assistants for the following languages:

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If you already have a **French** assistant and you would like them to stay for a second year

please tick box appropriately ☐ and provide the MLA's name

NB: The British Council will only support French assistants doing a second year because of difficulties of recruitment in France

<p>We wish to employ one assistant</p> <p>12 hours <input type="checkbox"/></p> <p>8 hours <input type="checkbox"/></p> <p>6 hours <input type="checkbox"/></p> <p>4 hours <input type="checkbox"/></p> <p>Other (specify) <input type="checkbox"/> per week</p> <p><i>(please tick as appropriate).</i></p>	<p>For more than one MLA request, please indicate which language and hours preferred:</p> <p>Language 1: for <input type="checkbox"/> hours weekly</p> <p>Language 2:for <input type="checkbox"/> hours weekly</p> <p>Language 3: for <input type="checkbox"/> hours weekly</p>
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They will work with the following year groups:

We would prefer to share with:

Any other special requests or requirements:

Please return to Des Georgiou, CONNECT, Barnet with Cambridge Education, 2 Bristol Avenue, Colindale, London, NW9 4EW by **Friday 27th March 2020** (des.georgiou@barnet.gov.uk)