

## Agreed Terms:

## Definitions:

TOMs	Themes, Outcomes & Measures. These act as a 'menu' of the different ways suppliers can fulfil their social value obligations in alignments with Our Plan for Barnet
Social Value Matrix	It guides bidders to produce clearly defined commitments where crucial information such as the offer, quantity, milestones, and responsible person(s) are stated.
Monetary Values	These are values that enable bidders to quantify their social value commitments to reach the 5% minimum expectation. Each TOM has been assigned a monetary value.
Proxy Values	These are average sums that correlate to the yearly uplift in life satisfaction for individuals, the government, and the community. They are established using public sector data. When reporting, we will use proxy values to calculate how much social value has been generated by suppliers.
Liquidated Damages	Compensation to pay the council for failure to deliver specific commitments. It will be at the sole discretion of London Borough of Barnet, as to whether it grants relief to the supplier in respect of liquidated damages. Our preference is to work with the supplier to find a solution, therefore we would only seek to apply this as last resort.
Social Value Impact Fund	The Social Value Impact Fund (SVIF) is made up of financial contributions from suppliers, and it is used by Barnet Council to support impactful community initiatives, primarily those that aim to reduce poverty and inequality in the borough.
FTE	Full-time Equivalent (35 hours).
Local	Resident or business with a London Borough of Barnet postcode.
Day	Working day which equates to 7 hours.

## BARNET COUNCIL TOMs

The total amount committed to financial contributions, including donations, sponsorships, rebates, support for tree planting, and other monetary support, must not exceed 50% of the total proposed social value commitment.

For example, if a contract is worth £300,000, the minimum social value reinvestment expectation of 5% would be £15,000. Therefore, if you choose to make financial commitments, they can only amount up-to £7,500.

Our Plan for Barnet theme	Theme outcomes	TOM Ref	Social Value Commitments	MORE INFO	Monetary Value of TOM	Liquidated Damages (per unit)	How to evidence outcomes
Caring for our Places	Communities that are thriving and well-funded	BT1	Support our Borough of Fun ambitions by <b>sponsoring local culture, arts, heritage, food festivals, sports and music events/activities</b> . » Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table. » Contributions can be made directly to the initiative or to the Council's Social Value Impact Fund.		£ pledged	Total amount agreed to as per the contract	1. Confirmation email from the beneficiary or the Social Value Impact Fund manager demonstrating that the funds have been received.
		BT2	<b>Financial contributions</b> to support local community projects and VCFSEs across the borough. The funds will support various projects, such as initiatives to reduce poverty, improve the lives of young and older people, community events, refurbishments of community spaces, and programmes that upskill residents. » Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table. » Contributions can be made directly to the initiative or to the Council's Social Value Impact Fund.		£ pledged	Total amount agreed to as per the contract	1. Confirmation email from the beneficiary or the Social Value Impact Fund manager demonstrating that the funds have been received.
		BT3	A <b>rebate</b> to support local community projects across the borough, reinvesting a percentage of the contract value or spend on the contract. Must be paid out as a lump sum to the Social Value Impact Fund, and not as a credit note. The funds will support various projects, such as initiatives to reduce poverty, improve the lives of young and older people, community events, refurbishments of community spaces, and programmes that upskill residents. » Max rebate percentage allowed is <b>2.5%</b> , which is equivalent to <b>50%</b> of the total proposed commitment. » If this is a framework contract, funds must be paid at the end of each year of the contract, to the Council's Social Value Impact Fund.		Value of rebate % pledged	Total amount agreed to as per the contract	1. Confirmation email from the Social Value impact Fund manager demonstrating that the funds have been received.
		BT4	<b>In-kind material contributions</b> to support local community projects and VCFSEs across the borough. » Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.		Market value of donated materials	Total amount agreed to as per the contract	1. For in-kind material donations, please provide quote and written feedback from the beneficiary.
		BT5	<b>Free room or venue hire</b> for Barnet Council staff or local VCFSEs to host events or meetings, with a minimum duration of 3 hours per session. Room or venue must be located in the borough.		1 Free Session = £250	£250	1. Confirmation email of the room/venue hire and the group that will be using it.
		BT6	No of <b>volunteering</b> days provided to support local community projects. » 1 member of staff equals 1 volunteering day.		1 Day = £150	£150	1. A written statement of what a member(s) of staff participated in. 2. Feedback from beneficiaries.
		BT7	<b>Labour</b> provided to help maintain, refurbish or redevelop community spaces and assets. » 1 member of staff equals 1 day.		1 Day = £200	£200	1. Written statement detailing activity and the number of staff that contributed. 2. Feedback from beneficiaries.

Caring for People	More local people in employment	BT8	No. of <b>full time equivalent</b> (1 FTE) new hires with a Barnet postcode, hired specifically for the contract for a minimum of one year or the full contract duration if the contract is shorter than 12 months. Employee <b>must be paid a London Living Wage (£13.85 per hour) or above.</b>  » All new roles must <b>first</b> be advertised with our employment brokerage partner, <b>BOOST</b> , to help you fulfil this target. If no suitable candidates are identified, suppliers may then use their own recruitment channels.		1 FTE with LLW = £25,207	£25,207	1. Evidence of vacancy being shared with BOOST. 2. Confirmation letter or statement from the organisation's HR department verifying the individual's employment, including their start date, job title, and contract duration. 3. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT9	No. of <b>full time equivalent</b> (1 FTE) new hires with a Barnet postcode, hired specifically for the contract for a minimum of one year or the full contract duration if the contract is shorter than 12 months, <b>paid less than the London Living Wage (£13.85 per hour).</b>  Barnet Council is a "fair pay employer" paying all staff a London Living Wage or above. We want our supply chain to be likeminded, but we understand it is not possible for all businesses. Therefore, if you select this TOM, please provide reasoning in your method statement as to why you are unable to pay the London Living Wage.  » All new roles must <b>first</b> be advertised with our employment brokerage partner, <b>BOOST</b> , to help you fulfil this target. If no suitable candidates are identified, suppliers may then use their own recruitment channels.		1 FTE without LLW = £22,222	£22,222	1. Evidence of vacancy being shared with BOOST. 2. Confirmation letter or statement from the organisation's HR department verifying the individual's employment, including their start date, job title, and contract duration. 3. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT10	No. of <b>part time equivalent</b> (0.5 FTE) new hires with a Barnet postcode, hired specifically for the contract for a minimum of one year or the full contract duration if the contract is shorter than 12 months. Employee <b>must be paid a London Living Wage (£13.85 per hour) or above.</b>  » All new roles must <b>first</b> be advertised with our employment brokerage partner, <b>BOOST</b> , to help you fulfil this target. If no suitable candidates are identified, suppliers may then use their own recruitment channels.		0.5 FTE with LLW = £12,604	£12,604	1. Evidence of vacancy being shared with BOOST. 2. Confirmation letter or statement from the organisation's HR department verifying the individual's employment, including their start date, job title, and contract duration. 3. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT11	No. of <b>part-time</b> (0.5 FTE) new hires with a Barnet postcode, hired specifically for the contract for a minimum of one year or the full contract duration if the contract is shorter than 12 months, <b>paid less than the London Living Wage (£13.85 per hour).</b>  Barnet Council is a "fair pay employer" paying all staff a London Living Wage or above. We want our supply chain to be likeminded, but we understand it is not possible for all businesses. Therefore, if you select this TOM, please provide reasoning in your method statement as to why you are unable to pay the London Living Wage.  » All new roles must <b>first</b> be advertised with our employment brokerage partner, <b>BOOST</b> , to help you fulfil this target. If no suitable candidates are identified, suppliers may then use their own recruitment channels.		0.5 FTE without LLW = £11,111	£11,111	1. Evidence of vacancy being shared with BOOST. 2. Confirmation letter or statement from the organisation's HR department verifying the individual's employment, including their start date, job title, and contract duration. 3. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT12	Contract of the hired person is <b>permanent.</b>  » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Permanent Contract = £2,000	£2,000	1. Confirmation letter or statement from the organisation's HR department verifying the individual's employment, including their start date, job title, and contract duration.
	More opportunities for people who are disadvantaged	BT13	No. of Barnet residents hired specifically for the contract, who are <b>registered as unemployed.</b>  » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £2,000	£2,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT14	No. of Barnet residents hired specifically for the contract, who are <b>long-term unemployed</b> (unemployed for a year or longer).  » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT15	No. of Barnet residents hired for the contract who meet the legal definition of <b>disability under the Equality Act 2010.</b>  » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT16	No. of Barnet residents hired specifically for the contract, who are <b>homeless or at risk of homelessness.</b>  » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT17	No. of Barnet residents hired specifically for the contract, who are <b>survivors of modern slavery.</b>  » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.

Caring for People	More opportunities for people who are disadvantaged	BT18	No. of Barnet residents hired specifically for the contract, that are <b>single parents/one parents</b> . » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT19	No. of Barnet residents ( <b>aged 16 to 24 years</b> ) hired specifically for the contract, who are <b>Not in Employment, Education, or Training (NEETs)</b> . » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT20	No. of Barnet residents hired specifically for the contract, who are <b>16–25-year-old care leavers</b> hired on the contract. » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT21	No. of Barnet residents hired specifically for the contract, <b>who have been granted refugee status</b> . » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT22	No. of Barnet residents hired specifically for the contract, who are due to be <b>released from a custodial sentence into the borough, rehabilitating or are ex-offenders</b> . » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT23	No. of Barnet residents hired specifically for the contract, who are <b>forces veterans</b> , and are facing barriers to transitioning to civilian employment that do not qualify them as disabled (e.g. long-term service). » This can only be selected as an add-on to <b>BT8 / BT9 / BT10 / BT11 / BT26 / BT27</b>		1 Person = £4,000	£4,000	1. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
	More upskilling opportunities and on-the-job training.	BT24	No. of <b>days/sessions</b> spent in local schools, colleges, universities, or with unemployed Barnet residents delivering careers talks, curriculum support, literacy support, safety talks, employment workshops, etc.		1 Day/Session = £150	£150	1. Post-session feedback from the school, college, university or residents. 2. Completed documentation detailing activity delivered and numbers attended
		BT25	No. of Barnet residents supported to gain a <b>Level 2 or Higher Qualification</b> (e.g. BTEC, City & Guilds, NVQ, HNC, CSCS).		1 Qualification = £2,000	£2,000	1. Written confirmation from the training provider detailing course of study, duration and qualification. 2. Or completion certificates.
		BT26	No. of new <b>apprenticeships</b> created for Barnet residents. » All new roles must <b>first</b> be advertised with our employment brokerage partner, <b>BOOST</b> , to help you fulfil this target. If no suitable candidates are identified, suppliers may then use their own recruitment channels.		1 Apprenticeship = £27,482	£27,482	1. Evidence of vacancy being shared with BOOST. 2. Confirmation letter or statement from the organisation's HR department verifying the individual's employment, including their start date, job title, and contract duration. 3. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT27	No. of new <b>supported internships</b> created for Barnet residents that last a minimum of 6 months, and up to 1 year. » All new roles must <b>first</b> be advertised with Barnet Education & Learning Service ( <b>BELS</b> ), to help you fulfil this target. If no suitable candidates are identified, suppliers may then use their own recruitment channels.		1 SEN = £25,207	£25,207	1. Evidence of vacancy being shared with BELS. 2. Confirmation letter or statement from the organisation's HR department verifying the individual's employment, including their start date, job title, and contract duration. 3. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT28	No. of Barnet residents supported to complete their <b>T-Levels</b> through providing a 45-week placement. » Before committing to this, suppliers should first check with local colleges to ensure that their industry and the work they offer align with the courses available to students.		1 T-Level = £11,330	£11,330	1. Confirmation letter or statement from the organisation's HR department verifying the individual's start date and end date. 2. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT29	No. of weeks spent by Barnet residents on meaningful <b>work placements</b> or pre-employment course ( <b>unpaid</b> )		1 week = £500	£500	1. Confirmation letter or statement from the organisation's HR department. 2. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.
		BT30	No. of weeks spent by Barnet residents on meaningful work placements or pre-employment course ( <b>paying London Living Wage</b> )		1 week = £1000	£1000	1. Confirmation letter or statement from the organisation's HR department. 2. Equality, Diversity and Inclusion information updated on the Social Value monitoring tool. Document will be provided by Barnet Council.

Caring for People	Reduce digital exclusion	BT31	No. of <b>digital workshops, webinars or training</b> for residents delivered to reduce digital deprivation.		1 Session = £200	£200	1. Description of the event/sessions. 2. Copy of the registration or monitoring sheet.
		BT32	Provision of <b>free software packages or licences</b> to Barnet residents or our VCFSE partners.		1 Package = £200	£200	1. Description of the activity. 2. Feedback from beneficiaries.
		BT33	Donation of <b>unwanted laptops or tablets</b> to residents or our VCFSE partners through our charity partner <a href="#">2second Chance</a> . » Devices must be less than 8 years old		1 Unit = £200	£200	1. Email from 2second Chance confirming receipt of the devices.
		BT34	No. of digitally deprived Barnet homes or community spaces provided with <b>free high-speed fibre broadband, including installation</b> , for a minimum of one year, with a low rate offered for subsequent years. » Please state the subsequent rate in your method statement.		1 Home/Community Space = £500	£500	1. Description of the activity. 2. Feedback from beneficiaries.
	More opportunities for local SMEs and VCFSEs	BT35	Provision of <b>expert business advice</b> to VCFSEs and SMEs based in the borough (e.g. financial, legal, HR and HSE advice, bid writing, and built environment and development).		1 Session/Day = £500	£500	1. A copy of the registration form. 2. A written statement of what was delivered.
		BT36	Total amount spent contracting businesses based in the borough into your <b>supply chain</b> through the contract. » Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.		£ pledged	Total amount agreed to as per the contract	1. Proof of transactions (e.g. receipts).
	Improve public health and reduce food poverty	BT37	<b>Donate to Volunteers on Wheels (VoW)</b> , a Barnet-based charity that plays a vital role in tackling food insecurity by delivering surplus food and aid to all of Barnet's food banks, helping sustain vulnerable residents in the borough. VoW is a volunteer-led and has operational costs of approximately £20,000 per year. » Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.		£ pledged	Total amount agreed to as per the contract	1. Confirmation email from the beneficiary demonstrating that the funds have been received.
		BT38	<b>Donate fridges and freezers</b> to Barnet's food banks. » Must be fully functional, and please specify the models being donated.		Market value of donated goods	Total amount agreed to as per the contract	1. Confirmation email and feedback from beneficiaries.
		BT39	<b>Vegetable Growing packs for schools</b> - A growing kit includes windowsill propagators, tomato seeds, organic plant feed, plant labels and peat-free compost. These kits have been tried and tested in schools and include everything a primary school class needs to grow their own tomatoes, including a guide for teachers. <b>1 pack from Veg Power costs £110.00.</b> » Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.		1 pack = £110	£110	1. Confirmation email and feedback from beneficiaries.
		BT40	No. of <b>community cooking classes in Barnet supported</b> - help vulnerable families in Barnet by supporting community cooking classes. A local charity offers excellent after-school sessions where families learn to cook healthy meals easily, enjoy the food together, and take home their cooked meals for another healthy dinner. <b>1 session for 10 families costs £200.</b> » Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.		1 Session = £200	£200	1. Confirmation email from the beneficiary demonstrating that the funds have been received.

Caring for the Planet	Safeguarding and improving the environment	BT41	<p><b>Financial contributions or a rebate</b> to support sustainability projects across the borough, reinvesting a percentage of the contract value or spend on the contract.</p> <p>The funds will support various projects across the borough, including tree planting, habitat restoration and species recovery projects, solar panels and EV charging points installations, tiny urban forests, green earth schools, community engagement, and many of the initiatives listed below.</p> <ul style="list-style-type: none"> <li>» Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.</li> <li>» Max rebate percentage allowed is <b>2.5%</b>, which is equivalent to <b>50%</b> of the total proposed commitment.</li> <li>» The funds must be paid out as a lump sum to the Council's Social Value Impact Fund.</li> <li>» If this is a framework contract, funds must be paid at the end of each year of the contract.</li> </ul>		Value of funds pledged	Total amount agreed to as per the contract	1. Proof of transaction and confirmation email of funds being received from the fund manager.
		BT42	<p>Sponsor <b>tree planting</b> in the borough through the <a href="#">Trees for Streets</a> scheme.</p> <p>Street trees produce oxygen, filter the air, absorb pollution and CO2, and support wildlife. They help cool our pavements during heatwaves and protect the borough from flooding.</p> <p>They also offer huge benefits for health and wellbeing too. Even in the most urban areas, the presence of trees can have a profound effect on quality of life. People usually feel better in green, leafy surroundings.</p> <p><b>1 Heavy Standard tree = £900</b></p> <p>The cost of planting each heavy standard tree includes the tree itself, supporting materials, planting labour, watering, maintenance, and in some cases creating or restoring tree pits.</p> <ul style="list-style-type: none"> <li>» Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.</li> </ul> <p>For more information: <a href="#">Let's Fill Our Streets With Trees</a>.</p>		1 tree = £900	£900	1. Confirmation email of funds being received from Trees for Streets.
		BT43	<p><b>Carry out a litter picking event</b> in one of our parks and open spaces to help make Barnet a cleaner borough.</p> <ul style="list-style-type: none"> <li>» A litter pick must last a minimum of 3 hours.</li> <li>» One member of staff participating equates to 1 day. Therefore, if 6 members of staff participate, it equates to 6 days.</li> </ul>		1 Day = £150	£150	1. For each litter pick, provide a breakdown of the activity, the number of staff that participated, and the amount of time spent.
		BT44	<p><b>Volunteering time</b> for environmental conservation and sustainable ecosystem management initiatives in the borough.</p> <ul style="list-style-type: none"> <li>» One member of staff participating equates to 1 day. Therefore, if 6 members of staff participate, it equates to 6 days.</li> </ul>		1 Day = £150	£150	1. For each initiative supported, provide a breakdown of the activity staff volunteered in, number of staff, and the amount of time spent.
		BT45	Activities to influence staff, suppliers, customers, residents of the borough and VCFSEs to support <b>environmental protection and adopt circular economy solutions</b> .		1 Day = £200	£200	1. Breakdown of the expert advice provided to staff, suppliers, customers and/or residents, and the number of people in attendance.
		BT46	<p><b>In-kind circular economy contributions to reduce environmental waste, extend the life of resources, and create sustainable economic systems.</b> This could include donating furniture, items made from recycled materials, providing functioning but unwanted or unused goods, and supplying surplus building materials.</p> <ul style="list-style-type: none"> <li>» Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.</li> </ul>		Donations must be valued at their market value	Total amount agreed to as per the contract	1. Confirmation email and feedback from the beneficiary. 2. Details of the initiative that has been supported and how it encourages or contributes to the circular economy in the borough.
		BT47	<p><b>Donation of bulbs, seeds, tools or other equipment</b> to a Friends Group that is a member of Barnet Green Spaces Network Members – <a href="#">Barnet Green Spaces Network</a>.</p> <ul style="list-style-type: none"> <li>» Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.</li> </ul>		Donations must be valued at their market value	Total amount agreed to as per the contract	1. Confirmation email and feedback from the beneficiary.
		BT48	<p><b>Donate to an organisation that manages LBB land</b> for biodiversity and conservation, such as the Darlands Conservation Trust, Monken Hadley Common Trust, or Long Lane Pasture Trust.</p> <ul style="list-style-type: none"> <li>» Selecting this counts towards the <b>50% cap on financial contributions</b> referenced at the top of the table.</li> </ul>		£ pledged	Total amount agreed to as per the contract	1. Confirmation email of funds being received from the beneficiary.